



34th Annual
TRADE SHOW
EXHIBITION

Kindersley West Central Events Centre

500 2nd Street East

June 6 & 7, 2019

Exhibitor Application

The Kindersley & District Chamber of Commerce invites you to a 2-day opportunity to show the world what you do, how you do it, or just promote it! Patrons of the Trade Show are treated to a variety of products and/or services for new clients and customers. The Kindersley & District Chamber of Commerce Annual Trade Show & Exhibition is built to motivate businesses to promote their products and services.

Phone: (306) 463-2320

<https://www.facebook.com/kindersley.chamber.9>

office@kindersleychamber.com

www.kindersleychamber.com

Exhibitor General Information

Please maintain this page for reference purposes

TRADE SHOW DATES & TIMES

Thursday, June 06 2:00pm - 9:00pm

Friday, June 07 11:00am - 6:00pm

EXHIBITOR SETUP TIMES

Wednesday, June 05 3:00 – 9:00pm

Thursday, June 06 10:00am – 1:00pm

DISPLAYS - Booth Display Setup By: *Hub City Display Ltd (Saskatoon)*

ALL Booths are 8' x 10'

1 – 8' table complete with skirting

2 – stacking chairs

* 1 – electrical outlet – **110v 15amp outlet**

If additional electrical service is required, it can be provided at an **extra charge**. Please provide details of your electrical requirements and check the box on the application if you wish to purchase extra electrical service.

PLEASE INDICATE ON THE APPLICATION:

- If you require extra electrical outlets
- The number of tables and chairs you need for your booth if other than what is included

PLEASE READ

IMPORTANT INFORMATION FOR ALL VENDORS

- All applications must be filled out completely and signed and dated.
- All payments must be received in full prior to the event. Payments will not be accepted at the Trade Show.
- Any vendor requiring larger or outdoor space, additional space for displays, workshops, seminars or the like, must list this information on this application so arrangements may be made ahead of time to accommodate your needs. (An extra fee may be incurred. Please contact the Chamber of Commerce for detailed information).
- Subletting and/or sharing of booth space must be pre-approved by event management in writing.
- All vendors must park their vehicles and/or trailers in designated areas during Trade Show hours of operation.
 - Please do not block doorways and exits
- Trade Show organizers and/or facility management reserve the right to reject, limit or prohibit products, demonstrations or exhibits considered unsafe or inappropriate to an all ages show.
- Trade Show organizers and/or facility management reserve the right to relocate exhibits and/or exhibitors to maintain the character and/or good order of the show.
- Exhibitors are not allowed to take down displays until closing time Friday at 6pm

The venue is a **SMOKE-FREE** facility

CONFIRMATION OF BOOKING WILL BE EMAILED OR PHONED TO YOU IN LATE MAY

CANCELLATION POLICY: Cancellations must be made in writing and mailed, emailed, or faxed to the Chamber of Commerce no later than May 01, 2019. Exhibit space rental will be refunded (less \$50.00 administration fee) provided cancellation notice is received as indicated. No refunds will be paid after May 1st, 2019 or on vendors who do not attend on the show dates.

RECEIPTS WILL BE DISTRUBUTED AT THE TRADE SHOW

For further information or questions please contact:

Phone: 306-463-2320

Email: office@kindersleychamber.com

Please complete and return the next 2 pages:

(PRINT clearly, sign all applicable areas)

1. Mail: Kindersley & District Chamber of Commerce

Box 1537, Kindersley, Sask S0L 1S0

2. Email: office@kindersleychamber.com

Exit	21	20	19	18	17	Exit
22	88	87		58	57	16
23	89	86		59	56	15
24	90	85		60	55	14
25	91	84		61	54	13
26	92	83		62	53	12
27	93	82		63	52	11
28	94	81		64	51	10
29						9
30	95	80		65	50	8
31	96	79		66	49	7
32	97	78		67	48	6
33	98	77		68	47	5
34	99	76		69	46	4
35	100	75		70	45	3
36	101	74		71	44	2
37	102	73		72	43	1
Exit	38	39	40	41	42	Exit

Please read this form carefully and print or type all information

Booth Size: _____ (8x10, 8x20, 8x30, 8x40)

Corner Booth: Yes/No

extra \$50 charge

Power: Yes/No

110v 15amp outlet

*please indicate if you require extra outlets and how many in total _____
total outlets required

1st Booth Choice: # _____

2nd Booth Choice: # _____

3rd Booth Choice: # _____

Please check here if you do not have a preference _____

How many chairs do you require? _____ (more than 2 – charge of \$10/chair)

How many tables do you require? _____ (more than 1 – charge of \$20/table)

Company Name -

Contact Name -

Street/Box # -

City/Town -

Postal Code -

Contact Phone # -

Email -

Website -

** Exhibit information (please be **SPECIFIC**). Only products listed may be sold or displayed at your exhibit. If this space is not filled out your application will remain incomplete. To prevent vendor duplication please provide a **detailed** product list (including brand names if applicable). If approved by the committee, these will be the only items permitted in your booth. List on a separate sheet if needed.

Type of product(s) displayed: _____

Please Check Appropriate Box	Early Bird Booth Pricing Paid In Full Prior to April 15, 2019	Booth Prices
<input type="checkbox"/> Kindersley Chamber Member	280.00	325.00
<input type="checkbox"/> Non-Member	380.00	425.00
<input type="checkbox"/> Non-Profit Organization*	230.00	255.00
<input type="checkbox"/> Home-Based Business	255.00	280.00
Premium Booth* Pricing	Please see below for Premium Booth Restrictions	
<input type="checkbox"/> Kindersley Chamber Member	330.00	375.00
<input type="checkbox"/> Non-Member	430.00	475.00
<input type="checkbox"/> Additional Booths	225.00	No Early Bird Pricing
<input type="checkbox"/> Extra Electrical Service Required	30.00	

*Premium Booth Restrictions: Premium booths are not available to Non-Profit organizations or Home-Based businesses (Premium booths are not eligible for additional booth pricing and will face outward towards the ends of the aisles)

Exhibit Space 8 feet x _____ feet	= _____
___ Corner/Premium Booth @ \$50.00	= _____
___ Additional booth @ \$225.00	= _____
___ Additional Electrical Service @ \$30.00	= _____ (one included)
___ Additional Tables @ \$20.00	= _____ (one included)
___ Additional Chairs @ \$10.00	= _____ (two included)
Subtotal	= _____
*GST@ 5%	= _____
(Deduct Booking Deposit)	= _____
Total	= _____

Make Cheques Payable to: Kindersley & District Chamber of Commerce
GST# 107569279

Method of Payment:

Master Card: _____

Visa: _____

Expiry Date: ____/____

Cardholder Name (please print) _____

Or

Cheque #: _____

Amount Enclosed: _____

PIPEDA (Please Print)

I, _____ give the Kindersley & District Chamber of Commerce permission to refer to and/or list my business information as I entered it above for advertising purposes.

Signature: _____ **Date:** _____

**** Disclaimer ** we cannot guarantee that another booth has the same/or similar products or items being sold ****

All applications must be signed and dated.

Signature: _____ **Date:** _____

Office Use Only

Payment Information:

Extras/Special Instructions: _____

Amount Paid: _____ Date Received: _____ Invoice #: _____ Invoice Sent: _____

Method of Payment: _____

Booth Assignment